Date

School District

Attn.: Superintendent

**Re: Johnny M. Doe, Jr.**

Dear Superintendent:

I am Johnny Doe’s mother Jane Doe. I am writing because I am concerned that the school district is not taking action to protect Johnny, and that you are retaliating against Johnny and me for making complaints about bullying.

Johnny is a 7th grader at Middle School. He has been repeatedly bullied, chiefly by siblings C-- and (primarily) D-- D. Johnny was called a “P---,” a “f----,” and pushed and shoved. Every time he passes these two in the hall it’s the same thing. Virtually all of these incidents were reported contemporaneously. No discernible action has been taken against the perpetrators. Johnny has become despondent and attempted to take his own life. This formerly happy child has become an emotional wreck and is in therapy. All we ask is that you enforce your anti-bullying policies and protect this child.

Issues were first reported to you in September, 2017. I was told the matter would be looked into. On October 3, I told Mr. Principal directly that Johnny was being bullied and that it needed to be stopped. He responded that he would look into it, and that if the parents of the bullies needed to be involved, he would do so.

Nothing was done. Johnny even sought help himself, from both Mr. Principal as well as the school bus driver, who did not take action, either. Johnny became further depressed. He stopped eating, was always tired, wanted to stay in and sleep and not participate in any social activities. He became depressed and his grades fell. A particularly bad incident on November 14 was videotaped by Johnny on his phone. I did not know about the video at that time, but went to school and told Mr. Principal about the incident. He again said he would handle it and it was under control. However, it appeared nothing was done, and the bullying has continued, and there is no evidence any of the bullies have been punished.

When I persisted in making complaints and asking that something be done, I was told that Johnny was an instigator and that he was going to be suspended himself. I believe this is retaliatory for our complaints.

Please do something. Please meet with me and outline a clear “action plan” of protection for Johnny and a promise of what will be done to enforce your anti-bullying policies, to ensure that your staff are properly trained in your policies and enforcement, and to guarantee that those who complain will be protected and not retaliated against.

I am also writing to request copies of your anti-bullying policies and complaint procedures, that you are required to have under law, and I would like to make a formal complaint under those policies and procedures.

I am also writing to request a copy of all records you have concerning the bullying complaints and your investigation, which I am entitled to under FERPA (Family Educational Rights and Privacy Act).

Finally, I am requesting that you preserve and retain all records that may be relevant to this matter, including (but not limited to) documents regarding the bullying complaints, your investigation, your communications, disciplinary actions taken, and the justification for your actions.

Thank you for your prompt attention to this serious matter. I look forward to hearing from you.

 Sincerely,

 Parent

Copies to: all board members